

Hopkinton Public Schools
An Equal Opportunity Employer



NOTICE OF VACANCIES

Job Posting # 16-39

Opening Date: December 8, 2015

Closing Date: Open Until Filled

TITLE: Behavioral Analyst/BCBA
TYPE OF POSITION: Full-time (1.0); 2015-2016 school year; salary commensurate with experience and education
LOCATION: District - Hopkinton, Massachusetts
AREA OF CONSIDERATION: All qualified candidates

***NOTE:** *More than one position may be filled from this vacancy announcement.*

This is the position of **Behavioral Analyst/BCBA**. The individual will be working as a behaviorist in our schools, with children, parents, and staff. They will develop behavior interventions plans for student with developmental disabilities including Autism Spectrum Disorder and provide staff development on the implementation of particular protocols, data collection and progress monitoring techniques. The Behavioral Analyst/BCBA reports to the principal, and the Director of Student Services.

DUTIES

Duties include, but are not limited to:

1. Consult with team members about behavior plans, curriculum modifications, accommodations and social skills and provide staff with resources, tools, and in-class modeling of techniques;
2. Oversee and provide consultation to school staff regarding programming and IEP implementation, and attend IEP meetings as determined by Student Services Administrators;
3. Assist in the development and oversee behavior plans for in-classroom implementation and assess progress of effectiveness of behavior plans and curriculum modifications;
4. Conduct behavior assessments and devise appropriate behavior plans/FBA/BX plans;
5. Coordinate communications between home and school with regard to home-based goals and issues and provide consultation and recommendations to parents regarding behavior and social issues. Supervise, develop, and monitor home-based goals and objectives with home-based staff and parents;
6. Ensure timely completion of home-based plans and progress reports.
7. Assist coordination of transitions from Early Intervention Programs and community agencies to school programs, and from school to community agencies prior to age 22;
8. Other duties as required.

QUALIFICATIONS

To be considered qualified for this position, candidates must have the following:

1. Licensed, or eligible for licensure as a School Psychologist or Special Needs Teacher, by the Massachusetts Department of Education Licensure **or** Board Certified Behavioral Analyst, Occupational or Speech Therapist;
2. Master's degree in Special Education, Psychology or related field;
3. A minimum three (3) years' training and experience in Applied Behavioral Analysis, and experience providing training to staff and parents;
4. Strong interpersonal skills and the ability to communicate clearly and effectively, both orally and in writing, with children and adults;
5. Commitment to remain current in field knowledge, evaluation and counseling strategies;
6. Such alternatives to the above qualifications as the Superintendent may find appropriate and in conformity with state licensure requirements.

APPLICATION PROCEDURE

To be considered for this vacancy, please reference job posting #16-39 and your last name (as #16-39, Jones) in the subject line, and submit:

1. Cover letter, which should include a statement of your educational philosophy;
2. Resume, which should contain applicable license/certification information;
3. Transcripts;
4. Applicable licenses; and
5. The contact information for three professional references.

Submit the above required information to: hpsjobs@hopkinton.k12.ma.us **Please note:** this address is for application materials only. *E-mail is our preferred method of application*, however, if you wish to apply by mail, please send the required items to:

Human Resources (Job Vacancy #16-39)
Hopkinton Public Schools
89 Hayden Rowe
Hopkinton, MA 01748

Incomplete submissions will not be considered.

The Hopkinton Public School System does not discriminate on the basis of race, color, religion, national origin, age, gender, gender identification, sexual orientation, genetic information, or disability in admission to, access to, employment in, or treatment in its programs and activities. The Hopkinton Public School district is an equal opportunity employer, committed to diversity in our workplace. The school system's educational philosophy and personnel goals, including the goal of equal employment opportunity, will be considered in filling all positions.