

## **Board Certified Behavior Analyst**

To assist students to become more active learners and make substantial academic gains, Clifford Academy provides a year-round engaging and comprehensive program focused on education, career development, recreation/fitness, and an individualized therapeutic approach. These areas of focus are essential in helping students build self-esteem and become active members of their communities by reducing academic and behavioral regression, promoting positive social skills, and providing exercise and fun.

To support school staff in the provisions of trauma-informed behavior supports and services designed to assist students with academic, social-emotional and behavioral challenges.

#### **Essential Functions**

- Design, develop and implement school-wide management strategies and/or individual behavioral interventions.
- Participate in team meetings providing support and management for the implementation of behavior plans.
- Provide input and support on follow-up and implementation of reintegration plans for students who
  are returning to school from hospitalizations or suspensions.
- Utilize behavior plans that are consistent with program goals and that best fit with students' age and treatment needs.
- Perform assessment and evaluation of new students and students consistently struggling to meet the expectations at school.
- Work as part of an interdisciplinary team to provide quality care. Attend staff meetings, IEP meetings and case conferences; Consult with supervisor and team members on challenging or difficult student issues. Facilitate communication between various providers.
- Submit reports and documentation in a timely manner. Ensure that documentation meets utilization review and quality assurance standards.
- Attend in-service training and outside seminars to enhance and develop skills
- May provide training, workshops and consultations to teachers, parents and collateral staff
- Perform program specific duties and functions
- May participate in agency committees
- Provide on-call coverage and crisis intervention as needed
- May be required to carry mobile device
- Perform other duties as assigned

## **Driving Requirements**

- May be required to operate a vehicle
- May be required to have a valid driver's license and a "satisfactory" driving record



# **Education and Experience**

- Board Certified Behavior Analyst
- DESE certification
- Knowledge of trauma-informed care
- Excellent cultural awareness and sensitivity
- Computer literate, including Microsoft Office and Internet Explorer, with the ability to learn new software applications

# **Physical Requirements**

Frequent walking, standing, climbing stairs. Regular lifting and carrying of objects, files, food and/or children., Ability to communicate effectively in writing and verbally.

\* The above is intended to describe the general content and requirements of work being performed by people assigned to this classification. It is not intended to be an exhaustive statement of all duties, responsibilities, or skills required of personnel so classified.

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